

**Ethel Everhard Memorial Library Board of Trustees**  
**December 12, 2016 6:45P.M. Library**

**Presiding Officer:** President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

**Roll:** Trustees: LeeAnn Kittleson, Karen Christensen, Pat Adkins, Karen Robotka, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance.

**Agenda:** Dethlefsen moved to approve the agenda for December 12, 2016 Board Meeting, second by Robotka. **MC 5-0**

**Minutes:** Detlefsen moved to approve minutes of November 2016 regular Library Board meeting. Robotka seconds. **MC- 4-0.** Christensen abstains.

**Public Comments:** None.

**Reports:**

**Financial Report:**

1. Christensen moved to approve payment of Monthly Bills for December 2016. Second by Dethlefsen. Roll Call Vote: Kittleson – yes; Christensen – yes; Robotka - yes; Adkins - yes; Dethlefsen - yes. **MC 5-0 .**

2. Income and Expense reports presented and discussed.

**Director's Report**

1. Monthly Statistics : Circulation - 4247; eCirculation – 97; Patrons - 2614; New Cards-7; Computer Hours - 181; Computer Users - 270; Wireless Devices - 343; Wireless Hours - 32; Website Visits -1011; Website Pageviews - 1870.

2. Aaron reported a good turnout for Pokemon Club.

3. Aaron visited the meal site.

4. Health Care assistance will be in the library December 6<sup>th</sup> and 20<sup>th</sup>.

5. READ Dog on the 14<sup>th</sup> at 9:30.

**Friends of the Library:**

1. Pictures with Santa raised \$80. Friends don't feel it is worth it. Probably won't do it again.

**Unfinished Business:**

None

**New Business**

1. Considering employee compensation: Motion to move into closed session by Robotka. Second by Christensen. **MC 5-0**

2. Motion to move back into open session made by Christensen. Second by Adkins.

**MC 5-0**

3. Dethlefsen moved to increase pay to personnel, according to Aaron's figures, the first full pay period in January 2017, as to Village pay cycle. Robotka seconds. Roll Call vote: Dethlefsen – yes; Christensen – yes; Kittleson – yes; Robotka – yes; Adkins – yes. **MC 5-0**

Robotka moved to adjourn the meeting.

Next meeting, January 9, 2017. **New Business:** at 7 pm.

Minutes recorded by Pat Adkins.